

**COMMUNITY
EMERGENCY
RESPONSE
HANDBOOK**

Campus Safety and Wellbeing

Hampshire College

Emergencies can happen anytime and anywhere, and the College's utmost priority in such situations is the health, safety, and well-being of every member of the community. This booklet provides you with a reference guide for immediate steps to take if various crises occur.

The Hampshire College Campus Safety and Wellbeing team is here to provide thoughtful and responsive care to support our campus community. If you have any concerns or require assistance, please don't hesitate to reach out to us at 413.559.5424 (non-emergency) or 413.559.5555 (emergency).

In addition, here are a few important steps you can take right now, before an emergency situation arises:

- **Sign up for RAVE Alerts**, Hampshire's emergency notification system, to receive important notifications and information via text and email.
 - All student, faculty, and staff email addresses are entered into the system automatically; however, everyone is encouraged to provide multiple means of contact.
 - It is the responsibility of students, faculty, and staff to make sure their information is accurate and up to date in order to receive notifications.
 - [Follow steps here](#) to add a phone number or check that your contact information is up to date.
- **Program Five College emergency numbers into your phone:**
 - Hampshire College Campus Safety and Wellbeing: 413.559.5555
 - Amherst College Police Department: 413.542.2111
 - Mount Holyoke College Public Safety and Service: 413.538.2304
 - Smith College Campus Safety Department: 413.585.5555
 - University of Massachusetts, Amherst Police Department: 413.545.3111
- **Familiarize yourself with this booklet** to know what to do in an emergency situation.
- **Use the buddy system!** Watch out for colleagues, friends, and community members to make sure they are accounted for.

At Hampshire College, we believe in the strength of community care and the well-being of every individual. We regularly review and refine our emergency procedures to stay aligned with evolving best practices, ensuring that our campus remains a safe and welcoming environment for all.

Community care at Hampshire College is rooted in the College's commitment to fostering an inclusive, collaborative, and supportive environment for students, faculty, staff, and visitors. It's about recognizing the interdependence of all members of the campus and ensuring that everyone feels valued, respected, and safe.

**Are you experiencing an emergency?
Contact Hampshire College Campus Safety and Wellbeing
at 413.559.5555 or dial 911**

Planning for emergencies is a shared responsibility — one that reflects our commitment to each other. By staying informed and prepared, you're not only protecting yourself but also your coworkers, classmates, friends, and neighbors. Your care and cooperation play a vital role in nurturing a safe and supportive community.

Together, we can ensure that Hampshire College remains a place where everyone feels secure and valued. Thank you for being an essential part of our collective well-being.

HAMPSHIRE COLLEGE – IMPORTANT RESOURCES

Campus Safety and Wellbeing *Emergency Line*: 413.559.5555

(Ambulance, fire, police, and hazardous conditions)

Open 24/7, 365 days a year and located on the ground floor of the Harold Johnson Library

Email: csw@hampshire.edu

Campus Safety and Wellbeing *Non-Emergency Line*: 413.559.5424

(For non-emergency, holiday, weekend, and after-hours calls)

Open 24/7, 365 days a year and located on the ground floor of the Harold Johnson Library

Email: csw@hampshire.edu

Campus Safety and Wellbeing Administrative Office

Open Monday–Fridays from 8:30 a.m.–4:30 p.m. and closed daily noon-1 p.m. for lunch

Email: csw@hampshire.edu

Facilities and Grounds Office: 413.559.5431. If no one answers please leave a voicemail.

Open Monday–Friday, 10 a.m.– 6 p.m.

- [Submit a non-emergency work order here](#)
- *Have an emergency work order after hours? Call Hampshire College Campus Safety and Wellbeing*

Health and Counseling Services: 413.559.5458

Open Monday–Friday, 9 a.m.–4:30 p.m.

- After-hours mental health support: 413.559.5458, press 1 at the prompt, to speak with a mental health counselor
- After-hours medical advice: 413.559.5458, press 2 at the prompt, to speak with an advice nurse
- *Need immediate assistance? Call Hampshire College Campus Safety and Wellbeing*

Weather Closing Procedures and Notifications:

Weather closures and updates will be sent out via a RAVE alert as well as a campus announcement. [Additional updates can be found here.](#)

**Are you experiencing an emergency?
Contact Hampshire College Campus Safety and Wellbeing
at 413.559.5555 or dial 911**

TABLE OF CONTENTS

HAMPSHIRE COLLEGE RAVE ALERT 4

ACTIVE ASSAILANT AND/OR SHOOTER 5

ASSAULT 6

BIAS INCIDENT REPORTING 7

BOMB THREAT 8

CAMPUS EVACUATION 9

CIVIL UNREST/PROTEST..... 10

CYBER THREAT 11

FIRE ALARM 12

FIRE AND/OR SMOKE..... 13

HAZARDOUS LEAKS, ODORS OR SPILLS..... 14

MEDICAL EMERGENCIES 15

MENTAL HEALTH EMERGENCIES 16

SEE SOMETHING, SAY SOMETHING 17

SHELTER-IN-PLACE..... 18

TITLE IX REPORTING PROCESS..... 19

WEATHER EMERGENCIES OR NATURAL DISASTERS..... 20

BUILDING EVACUATION POINTS & SEVERE WEATHER LOCATIONS 21

Are you experiencing an emergency?
Contact Hampshire College Campus Safety and Wellbeing
at 413.559.5555 or dial 911

HAMPSHIRE COLLEGE RAVE ALERTS

One of the best ways to protect yourself in an emergency situation is to stay informed. We urge you to sign up for Hampshire College's RAVE emergency notification system, which shares important information and instructions with the campus community via texts, emails and automated phone messages, as well as emergency banners on college computers. We strongly encourage you to provide, [confirm or update your personal contact information immediately here](#) if you have not done so.

**Are you experiencing an emergency?
Contact Hampshire College Campus Safety and Wellbeing
at 413.559.5555 or dial 911**

ACTIVE ASSAILANT OR SHOOTER

In a quickly unfolding situation involving an individual with a weapon, immediately leave the area and call Hampshire College Campus Safety and Wellbeing at **413.559.5555 or dial 911**.

DO NOT attempt to disarm someone with a weapon and/or a gun. For those in an area with a dangerous person, remember: RUN – HIDE – FIGHT.

RUN

- Have an escape route and plan in mind.
- Keep your hands in plain sight for your safety and the safety of responding police.

HIDE

- Hide in an area, room, or closet out of the assailant and/or shooter's view.
- Lock the doors. If the door cannot be locked, block or wedge the door shut from inside.
- Move away from windows and pull down blinds/shades.
- Leave cell phones on so you can continue to receive messages, but turn the volume off.
- Do not open the door for anyone identifying themselves as a police officer or first responder/rescuer.
- The police will gain entrance using keys or after an "All Clear" is sent via a RAVE alert.

FIGHT

- As a last resort, when your life is in danger, FIGHT!
- Any object or substance — such as coffee, chemicals, pens and pencils, furniture — can be used as a weapon to incapacitate a shooter.
- If you are with a group of people, work together if you are able to.

**Are you experiencing an emergency?
Contact Hampshire College Campus Safety and Wellbeing
at 413.559.5555 or dial 911**

ASSAULT

In the event of an assault, theft, or something more serious:

- Call the Hampshire College Campus Safety and Wellbeing **413.559.5555 or dial 911.**
- Provide the CSW team member with as much information about the person(s) as possible, such as:
 - Name(s), if known
 - Physical description
 - Approximate age
 - Clothing description
 - Estimate of height and weight
 - Distinguishing marks/tattoos
 - Weapons, if any
 - Direction of travel, if known
 - Try to remain calm and in a safe location
 - Stay on the phone until help arrives

**Are you experiencing an emergency?
Contact Hampshire College Campus Safety and Wellbeing
at 413.559.5555 or dial 911**

BIAS INCIDENT REPORTING

Reporting bias incidents helps us address and mitigate harm, support affected individuals, and foster a more inclusive campus environment. By coming forward:

- You help identify and address issues: Reports allow us to recognize patterns of bias and take proactive measures to prevent future occurrences.
- You support affected individuals: Ensuring that those who have been harmed receive the necessary support and resources to feel safe and valued.
- You strengthen our community: Contributing to a culture of transparency and collective responsibility, where everyone plays a role in maintaining a supportive and respectful environment.
 - Campus Safety and Wellbeing
 - Residence Life
 - Student Engagement
 - Human Resources
 - Health and Counseling
 - Transformative Justice and Antiracism
 - Accessibility Resources and Services (OARS)

Hampshire College students, staff, and faculty have several means by which to report bias incidents:

- Calling Hampshire College Campus Safety and Wellbeing at 413.559.5424.
- Submitting a web form online; reporting via a form includes the option to report anonymously or as a witness or third party.
- Completing a form at any of the following offices:
 - Campus Safety and Wellbeing
 - Residence Life
 - Student Engagement
 - Human Resources
 - Health & Counseling
 - Transformative Justice and Antiracism/Community Commons
 - Accessibility Resources and Services (OARS)

[If you would like to file a bias incident, you can review all resources here.](#)

**Are you experiencing an emergency?
Contact Hampshire College Campus Safety and Wellbeing
at 413.559.5555 or dial 911**

BOMB THREAT

Bomb threats should always be taken very seriously. Such threats may be made via emails, texts, handwritten notes or, most often, by phone.

The two most important things to remember in every bomb threat scenario are to:

1. stay calm, and
2. call, or have someone call, the Hampshire College Campus Safety and Wellbeing office at **413.559.5555**.

If a threat is made **via email**, do not delete the message; forward it to Hampshire College Campus Safety and Wellbeing at csw@hampshire.edu and then immediately call **413.559.5555**.

If it is made **via handwritten note**, call Hampshire College Campus Safety and Wellbeing immediately and handle the paper as little as possible while waiting for the Campus Safety and Wellbeing to arrive.

If a bomb threat is made **on the phone**, a different course is in order.

- You should have someone else contact Hampshire College Campus Safety and Wellbeing office at **413.559.5555** from another phone.
- If this is not possible, call Hampshire College Campus Safety and Wellbeing office at **413.559.5555** from another phone ***after the caller hangs up***.
- While the caller is on the phone, keep them on the line for as long as possible.
- Do not hang up, even if the caller does.
- Wait for Campus Safety and Wellbeing to arrive with Amherst Police Department.
- If possible, try to remain unemotional and “interested” and try to keep the caller talking in order to gather and supply authorities with as much information as possible.
- If your phone has a display, write down or copy the number and/or letters that appear on the display.
- Try to remember as much about the call/caller as possible and provide that information to the police.

**Are you experiencing an emergency?
Contact Hampshire College Campus Safety and Wellbeing
at 413.559.5555 or dial 911**

CAMPUS EVACUATION

In the event the campus must be evacuated, the College will notify the community via the RAVE emergency notification system, as well as campus-wide emails with specific instructions for faculty, staff, and students.

Faculty and staff in non-critical roles will be instructed to leave campus and remain away until it is safe to return.

Students will be assisted by the Hampshire College Campus Safety and Wellbeing team, and others to alternative shelter and/or local transportation hubs based on the potential duration of the evacuation.

Those leaving campus should consider bringing the following:

- Driver's license, passport, and College ID
- Medication and prescriptions
- Money, checks, bank cards, and credit cards
- Contact lenses and eyeglasses
- Cellphones, chargers, and phone cards (in case cell coverage is down)
- Personal toiletries
- Keys, including keys for home
- Laptops, iPads, and other portable electronics of value
- Valuable jewelry or heirlooms
- Minimal essential clothing
- Other important documents: social security card, insurance, information, etc.

Are you experiencing an emergency?
Contact Hampshire College Campus Safety and Wellbeing
at 413.559.5555 or dial 911

CIVIL UNREST/PROTEST

At Hampshire College, we honor and support the long-standing tradition of student activism and the right to free speech and assembly. We believe in creating a campus environment where voices can be heard, ideas can be shared, and positive change can be pursued in a spirit of mutual respect and care for one another.

Our approach to demonstrations is rooted in community care. The Campus Safety and Wellbeing team attends demonstrations not to monitor or restrict, but to ensure the safety and well-being of everyone involved — those participating, those observing, and our broader campus community.

While we celebrate the right to peaceful protest, we recognize that tensions can sometimes escalate. In the spirit of care and caution, we offer the following guidelines to help maintain a safe and supportive environment:

- **Be Aware and Report Concerns:** If you notice any behavior that seems suspicious or encounter unauthorized individuals on campus, please contact the Campus Safety and Wellbeing office at 413.559.5555. You sharing this information helps protect the community and for us to explore possible concerns.
- **Maintain Personal Safety:** If a demonstration becomes heated or confrontational, consider staying indoors and away from doors and windows. Secure any sensitive areas, such as offices, files, or equipment to prevent unintended damage.
- **Stay Calm and Avoid Escalation:** If you find yourself confronted, remember that your safety and the safety of others is the priority. Stay calm, avoid raising your voice, and do not engage in confrontations. Your composure can help de-escalate potential conflicts.
- **Prioritize Your Well-Being:** If at any point you feel unsafe or uncomfortable, we encourage you to remove yourself from the situation. It's important to care for your own well-being as well as that of others.

**Are you experiencing an emergency?
Contact Hampshire College Campus Safety and Wellbeing
at 413.559.5555 or dial 911**

CYBER THREAT & PHISHING ATTACK

Breaches of privacy and theft of personal information often begin with a “phishing” email from a spammer, a hacker, or other individuals. Such messages will try to trick you into entering your Hampshire login information on a non-Hampshire login page, thus compromising your account.

To prevent this from happening:

- Refrain from opening a suspicious email, clicking on any links, or opening attachments.
- Report phishing emails to helpdesk@hampshire.edu
- Use the College’s anti-virus software and change your password frequently.
- [Visit the Information Technology website for more information on how to protect your information.](#)

How to contact the Information Technology Help Desk:

Call us: 413.559.5418

Email us: helpdesk@hampshire.edu

Hours of operation: Monday-Friday, 8:30 a.m.–4:30 p.m.

Location: 3rd floor of the Library

**Are you experiencing an emergency?
Contact Hampshire College Campus Safety and Wellbeing
at 413.559.5555 or dial 911**

FIRE ALARM

Knowing what to do when the fire alarm sounds is one of the best ways to prepare for an emergency. When the alarm sounds:

- Leave the building through the closest **EXIT** door, even if the door is alarmed.
- Find your building's designated evacuation assembly point and follow directions of Campus Safety and Wellbeing — sharing information should you have it about why the alarm sounded.
- Make sure everyone in your physical area is accounted for.
- Do not reenter the building until the fire alarm has been silenced and Campus Safety and Wellbeing and the fire department has confirmed that it's safe to return.

Are you experiencing an emergency?
Contact Hampshire College Campus Safety and Wellbeing
at 413.559.5555 or dial 911

FIRE AND/OR SMOKE

At Hampshire College, our collective safety is a shared responsibility. In the event of a fire or smoke situation, it's important to act quickly and thoughtfully to protect yourself and those around you. Remember, fire safety isn't just about flames—it's also about smoke, heat, and the well-being of our entire community.

To help you respond effectively, remember the acronym **HAMP**:

- **H - Help Contain:** Close doors behind you to help contain the fire or smoke. This simple action can prevent the spread and protect others nearby.
- **A - Alert Others:** Ensure that everyone in your immediate area is aware of the danger. Alert your classmates, neighbors, and anyone nearby to ensure everyone is informed and can take the necessary actions.
- **M - Make the Call:** Pull the fire alarm to initiate an emergency response and then call Hampshire College Campus Safety and Wellbeing at **413.559.5555 or dial 911**. Provide as much detailed information as you can about the fire's location and the situation.
- **P - Protect by Evacuating or Extinguishing:** If it's safe and you've been trained, use a fire extinguisher to put out the fire. If not, evacuate the building calmly. Once outside, connect with a Campus Safety and Wellbeing team member, police officer, or firefighter, and share any information you have about the fire.

Important Note: If you know of anyone who was unable to evacuate, it's crucial to inform a Campus Safety and Wellbeing team member immediately. Their safety is a top priority.

**Are you experiencing an emergency?
Contact Hampshire College Campus Safety and Wellbeing
at 413.559.5555 or dial 911**

HAZARDOUS LEAKS, ODORS OR SPILLS

The release of hazardous materials, such as gasoline, natural gas, propane, carbon monoxide, mercury, and other chemicals can pose a significant threat to health. In the event of a leak, explosion, spill, or other release, it is crucial to take immediate action to ensure safety.

In the event of a leak, explosion, spill or other release:

- Call the Campus Safety and Wellbeing at 413.559.5555 or dial 911.
- Stay away from the area around an incident or leak. Do not go near it, even to rescue a victim.
- If possible, note the location of the incident, number and condition of patient(s), hazardous materials involved, and other pertinent information, and provide it to the Hampshire College CSW team member on the phone.
- Avoid using electrical equipment, lighters, or other items that might ignite a flammable gas or liquid.

**Are you experiencing an emergency?
Contact Hampshire College Campus Safety and Wellbeing
at 413.559.5555 or dial 911**

MEDICAL EMERGENCIES

In the case of a medical emergency:

- Call the Hampshire College Campus Safety and Wellbeing at 413.559.5555 or dial 911 and provide all relevant information (name, location, number of patients, nature of accident, injury, or emergency, etc.).
- Stay with the patient and provide as much emotional and first-aid support as possible until medical assistance arrives; move the individual only if there is immediate danger.
- Avoid contact with blood, bodily fluids and needles/syringes. Report any hazardous conditions, including needles and syringes, to the CSW.
- If necessary, close the door(s) or cordon off an area until it has been properly cleared of hazards.
- Wait for CSW and/or first responders to arrive on scene.

**Are you experiencing an emergency?
Contact Hampshire College Campus Safety and Wellbeing
at 413.559.5555 or dial 911**

MENTAL HEALTH EMERGENCIES

In the case of a mental health emergency:

- Call Hampshire College Campus Safety and Wellbeing at 413.559.5555 or dial 911 and provide all relevant information (name, location, number of patients, nature of accident, injury or emergency, etc.).
- Stay with the person impacted and provide as much emotional support as possible until Campus Safety and Wellbeing arrives to assist. Move the individual to a private or quiet space if possible.
- Report any urgent concerns (e.g. discussion of suicide or self-harm; harm to others; seeing or hearing things that are not there) to the CSW to help de-escalate the situation.
- Wait for CSW and/or first responders to arrive on scene.

**Are you experiencing an emergency?
Contact Hampshire College Campus Safety and Wellbeing
at 413.559.5555 or dial 911**

SEE SOMETHING, SAY SOMETHING

At Hampshire College, the well-being and safety of our community is built on mutual care and responsibility. When you notice something that feels out of place or concerning, trust your instincts and take action by informing the Campus Safety and Wellbeing team (CSW) at 413.559.5555. By staying aware and showing you care, you help create a secure and supportive environment for everyone.

What to Report:

When reporting a situation that concerns you, providing clear and detailed information allows the Campus Safety and Wellbeing team to respond effectively. Here's what to include:

- **Who or What You Noticed:** Describe the person, vehicle, or object that seemed unusual.
- **When You Noticed It:** Note the time and date of the observation.
- **Where It Occurred:** Provide the exact location or as close as possible.
- **Why It Concerned You:** Explain what made you feel something was out of place or why the situation seemed unusual.
- **How It Happened:** If you noticed specific actions or behaviors, describe them.

If you notice any of the below situations, give CSW a call so we can explore the concern and situation in more detail. The below list is a guideline for incidents to report, but we encourage the community to call CSW directly and to utilize their discretion in reporting information.

- **Unusual Items or Situations:** For instance, a vehicle parked in an odd location, unattended packages or luggage, or an open window or door that is usually closed.
- **Solicitation of Information:** Be mindful of individuals asking detailed questions about a building's operations, security procedures, or personnel shifts that go beyond general curiosity.
- **Observation or Surveillance:** Watch for people showing unusual interest in campus facilities or buildings, such as extended loitering, taking notes or measurements, using binoculars or video cameras, or sketching floor plans.

**Are you experiencing an emergency?
Contact Hampshire College Campus Safety and Wellbeing
at 413.559.5555 or dial 911**

SHELTER-IN-PLACE

“Shelter-in-place” means, simply, to move to a safe place indoors and wait until you are instructed to leave. If you receive this instruction from the Hampshire College Campus Safety and Wellbeing team and/or other first responders on site.

Whenever possible:

- Look for a small, interior room with no or few windows.
- Close, lock, and avoid all doors and windows.
- Remain where you are until you receive an “All Clear” signal from Hampshire CSW team or other emergency personnel.

**Are you experiencing an emergency?
Contact Hampshire College Campus Safety and Wellbeing
at 413.559.5555 or dial 911**

TITLE IX INCIDENT REPORTING

Hampshire College and its Title IX Policy & Grievance Procedures (the “Title IX Policy”) prohibit sex discrimination, including sex-based harassment, at Hampshire College. Sex discrimination includes discrimination on the basis of sex, gender, sex stereotypes, sex characteristics, pregnancy or related conditions, sexual orientation, and gender identity/expression.

The Title IX Policy covers a broad range of behavior: sex discrimination, sex-based harassment (including quid pro quo harassment, hostile environment harassment, sexual assault, dating violence, domestic violence, and stalking), sexual exploitation, retaliation (including peer retaliation), and complicity.

[Information on Title IX is available on the website here.](#)

Reports can be made to:

- Interim Title IX Coordinator: Amy Fabiano (working remotely) afSA@hampshire.edu or TitleIX@hampshire.edu
- Deputy Title IX Coordinators:
 - Amanda Surgen, OPRA, aksOP@hampshire.edu
 - Carolyn Strycharz, SA, cstrycharz@hampshire.edu
- [Anonymously through this form.](#)

In an emergency, contact Hampshire College Campus Safety and Wellbeing at 413.559.5424 or call 911 for Amherst Police/Fire/EMT.

Reports can also be made to:

- Campus Safety and Wellbeing
- Staff in Justice, Equity, and Antiracism, Residence Life, Student Engagement, and Human Resources
- Your resident advisor
- Any faculty or staff member at Hampshire College

Private and confidential resources available on-campus are:

- Private resource: Jenny Kurtz, Director of Prevention and Education, Dakin Student Life Center, 1st floor, 413.559.5673, jkurtz@hampshire.edu
- Confidential resource: Hampshire College Health and Counseling Services: healthservices@hampshire.edu

[Find a full list of on-campus and off-campus resources here.](#)

**Are you experiencing an emergency?
Contact Hampshire College Campus Safety and Wellbeing
at 413.559.5555 or dial 911**

WEATHER EMERGENCIES OR NATURAL DISASTERS

Hampshire College is located in the beautiful Pioneer Valley of Western New England and we can experience many different seasons — even within one day! Snow, sleet, hail, rain, and ice are not unknown to the Hampshire campus. Our colleagues in Facilities and Grounds work hard to ensure roadways are clear and accessibility needs are considered. Once the weather emergency has ended, report leaks, fires, injuries, power outages, etc., to the Campus Safety and Wellbeing team: 413.559.5424.

Some specific weather situations require slightly different actions, including:

- **Snowstorms:** Stay at home if the College has closed to help keep sidewalks clear and passable. Avoid going outside.
- **High winds:** Seek shelter indoors and away from windows and doors.
- **Tornados:** If you are indoors, shelter in the lowest level of the building, away from windows and doors. If you are outside, go to the nearest ditch or depression away from power lines and trees.
- **Earthquakes:** If you are inside, seek refuge under a doorway, table or desk and away from windows, doors, shelves or heavy objects. If you are outside, move away from buildings and power lines.
- **Hurricanes:** Move furniture away from the windows, close and lock the windows, pull down curtains and blinds, move to a basement or center hall of the building, and stay indoors for the duration of the storm.

**Are you experiencing an emergency?
Contact Hampshire College Campus Safety and Wellbeing
at 413.559.5555 or dial 911**

BUILDING ASSEMBLY AREAS AND SEVERE WEATHER SHELTER LOCATIONS

At Hampshire College, our commitment to community care extends to ensuring that everyone knows how to stay safe during emergencies, including severe weather events. Understanding where to go and what to do in these situations helps protect not just yourself, but everyone around you.

Campus Building Assembly Areas

In the event of an emergency that requires evacuation, each campus building has designated assembly areas where everyone should gather. These areas are clearly marked on maps throughout your building and are intended to provide a safe place for students, faculty, and staff to congregate until further instructions are given by the Campus Safety and Wellbeing team and/or first responders.

Familiarize yourself with the assembly area for your building, or buildings you frequent, and be prepared to move there quickly and calmly if needed. Your knowledge and readiness contribute to the safety of our entire community.

Severe Weather Shelter Locations

During severe weather, certain buildings on campus are designated as shelter locations. These shelters are designed to provide a safe environment in case of events like tornadoes, thunderstorms, or other severe weather conditions. It's important to know where these shelters are located in advance, so you can move there quickly if necessary.

Shelter locations are marked and typically include basements, interior rooms without windows, and other reinforced areas. Avoid areas with large windows, exterior walls, or high ceilings, which may be more vulnerable during severe weather.

Understanding Weather Alerts

- **WATCH:** A Watch means that conditions are favorable for severe weather to develop. This is the time to stay alert, review your safety plan, and be ready to move to a shelter if the situation escalates. Keep an eye on weather updates and be prepared to take action if necessary
- **WARNING:** A Warning means that severe weather is imminent or already occurring in your area. This is the time to act immediately by moving to a designated shelter location. Do not wait — your prompt response is critical to ensuring your safety and the safety of those around you.

**Are you experiencing an emergency?
Contact Hampshire College Campus Safety and Wellbeing
at 413.559.5555 or dial 911**

Building Name	Fire Alarm Assembly Area	Severe Weather Shelter Area
A. Simmons Hall	Lawn south toward Orchard Substation	Bathrooms, room 125, auditorium
Annex/Event Services	Upper employee parking lot	Red Barn basement
Art Barn	Sidewalk North of Arts Village near Cole	Evacuate to Film/ Photo/Video
Blair Hall & Red Barn	Upper employee parking lot	Lowest level and ground bathrooms, room 106
Cole Science Center	Library lawn near flag pole	Basement
Dakin Student Life Center	Merrill quad	Basement
Dining Commons	Southwest to lawn near Dakin	Dakin basement
Early Learning Center	Lawn south side of parking lot (outside infant room)	Evacuate to MultiSport
Emily Dickinson Hall	Intersection on path leading to RCC	Bathrooms, dressing rooms
Facilities & Grounds	Kerminsky House parking lot	Kerminsky basement/on campus location
Farm Center - (Thorpe House & Barn) 793 West Street	Grass across drive from goat barn and sugar shack	Basement
Film & Photography Bldg.	Lawn area toward Yurt	Bathrooms, 131, 109, Bill Brand room, computer lab
Franklin Patterson Hall	Along path pointing toward Cole	Basement
Harold F. Johnson Library	Library lawn South side	Basement
Stiles House	Upper employee parking lot	Evacuate to Red Barn basement
Lemelson	Sidewalk North of Arts Village toward Cole	Evacuate to Film/Photo/Video

Are you experiencing an emergency?
Contact Hampshire College Campus Safety and Wellbeing
at 413.559.5555 or dial 911

Building Name	Fire Alarm Assembly Area	Severe Weather Shelter Area
Center for Design	Sidewalk North of Arts Village toward Cole	Evacuate to Film/Photo/Video
Merrill Student Life Center	FPH courtyard	Basement
Montague Hall (Health Services)	Upper employee parking lot	Evacuate to Red Barn basement
MultiSport	West to grounds material area	Room under weight room/interior bathrooms
Music and Dance	Path between Prescott and Tavern	Bathroom
R.W. Kern Center	Library lawn to the south	Basement
Robert Crown Center	Library lawn to the South	Locker rooms
Wenczek/IT & Web Services	Lawn on far side of driveway	Basement
Dakin Residence Hall	Merrill quad	Basement
Enfield Residence Halls	South path toward Emily Dickinson Hall	Evacuate to Kern basement
Greenwich Residence Halls	Sidewalk toward RCC	Evacuate to Library
Merrill Residence Hall	Dakin courtyard	Basement
Prescott Residence Halls	Community garden/outside Roos-Rohde House	Evacuate to Cole
Kerminsky House	Kerminsky House parking lot	Basement
Lebron-Wiggins-Pran Cultural Center	Parking lot across the street	Evacuate to Cole
Roos Rhode House	Path toward Central Records	Evacuate to Cole
Prescott Tavern	Community Garden/outside Roos-Rohde House	Evacuate to Cole
R. Stiles House (Counseling Services)	Upper employee parking lot (outside of Blair Hall)	Evacuate to Red Barn basement
Warner House	On lawn toward HC sign	Evacuate to Red Barn basement
Writing Center	Sidewalk toward RCC	Evacuate to Library

**Are you experiencing an emergency?
Contact Hampshire College Campus Safety and Wellbeing
at 413.559.5555 or dial 911**