

# Harold F. Johnson Annual Report July 1, 2023- June 30, 2024

## The Year at a Glance

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This past year, Hampshire College celebrated the 20th anniversary of Suzanne Karanikis, the Library's Access Services Supervisor and the 25th year anniversary of John Bruner, Advanced Media Technical Specialist. As stated in the College's announcement, "We recognize and thank our honorees for their work and continued commitment and contributions to the College. Through the years, their talents and efforts have helped our success. Together, we take pride in their accomplishments and their commitment to excellence." The Library and Advanced Media Labs would not be the same without these two dedicated individuals, and we are deeply grateful for their years of service.



Another highlight of this past Fiscal Year was the addition of Lorenzo Conte, a new full-time Gallery Director under the auspices of the Library. Lorenzo joined us on July 1, 2023. Previously, Lorenzo served as Exhibition Project Manager at the Art Institute of Chicago.

This list below represents our staff at the end of FY 24:

Rachel Beckwith: Director of the Library and Librarian for Arts and Humanities

Jen Bolmarcich: Systems & Discovery Librarian

John Bruner: Advanced Media Technical Specialist

Nebraska Chatham: Access Services Associate (Evening Supervisor)

Lorenzo Conte: Director of the Gallery

Eliza Gelinis: Access Services Associate (Media)

Natane Halasz: Research and Instruction Librarian for Science & Social Science

Suzanne Karanikis: Access Services Supervisor

Tatjana Mackin: Library Administrator and Acquisitions Specialist

Taylor Ortiz: Media Production Coordinator

Matt Spring: Access Services Associate (ILL)

Shaun Trujillo: College Archivist

## Collections and Circulation

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### Collection growth

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- Materials in the buildings:
  - Books: 130,097 volumes
  - Journals: 814 titles (9,640 bound volumes or issues)
  - Audio (CD): 5,570
  - Video: (Film, VHS, DVD) 5,012
  - Games (board and digital): 567
  - Media and equipment: 1,158
  - Special collections and archives: (books, art objects, collections) 1,013
- Materials in the Five Colleges Repository Collections:
  - Books: 143,876
  - Serials: 27,667 titles (639,275 bound volumes or issues)
- Electronic Resources:
  - E-books: 590,174
  - E-journals: 81,084
  - Databases: 156
  - Streaming audio & video: 243,190
- Total materials (books, etc.) expenditures:
  - \$269,506.70
- Archives & Special Collections:
  - Division IIIs: 3,410 DIV III records (digital and physical, but excluding A/V) most of which are physical holdings; there are 610 digital DIV IIIs which are accessible via Compass; there are 251 digitized A/V DIV IIIs accessible via the patterson network drive.
  - Works in the permanent art collection Mimsy database : 1,069
  - Estimation of archives collections size in linear feet - 1311 linear feet of archival materials (this includes the objects from the Lisle Collection).
  - Maintained Print Archive Retention Agreements (33,363 ) with the Eastern Academic Scholars Trust
  - Collections of Note that were acquired or added this year:
    - Completed run of Hampshire Commencement Posters
    - Collection of material from Student Affairs/Merrill House circa 1980-1990s
    - Continued donations to the Zine Collection including from sister collection at Barnard College
    - Community Partnerships for Social Change records
    - Hampshire College Farm Center records

- Seed Lending Library:

This year's growing season included many donations of seeds from Hampshire employees, the Hampshire College Farm, and Hadley's Gardener's Supply Company. The collection was stocked with approximately [80 varieties of seeds](#). Our patrons took 407 packets of seeds from the collection. Top five seeds (number of packets taken) as of June 30:

- 1) Sunflower (Lemon Queen): 31
- 2) Anise: 20
- 3) Mr Warners Red Popcorn: 18
- 4) Carrot (Danvers Half Long): 15
- 5) Pea (Sugar Snap): 13

## Circulation Statistics

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It's not enough to have great collections! They have to be used! The following is an overview of our library's use during the Academic Year.

- Hampshire Items circulated to the Hampshire community:
  - 5,470
- Total Five College Items circulated to the Hampshire community:
  - 3,442
- Items circulated to the Five Colleges:
  - 2,859
- Digital resources accessed:
  - 11,239 ebooks
  - 2,916 media items (images, streaming audio & video)
  - 36,518 full-text articles

## Interlibrary Loan

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- Interlibrary Loan:
  - Lending:
    - 1009 items provided to other libraries
    - 823 articles (electronic or scanned from print) sent
    - 186 physical books sent
  - Borrowing:
    - 1081 items received from other libraries
    - 660 articles received
    - 421 physical books borrowed
  - Document Delivery
    - 267 articles owned by Hampshire, sent to patrons via ILL staff

## Reserves

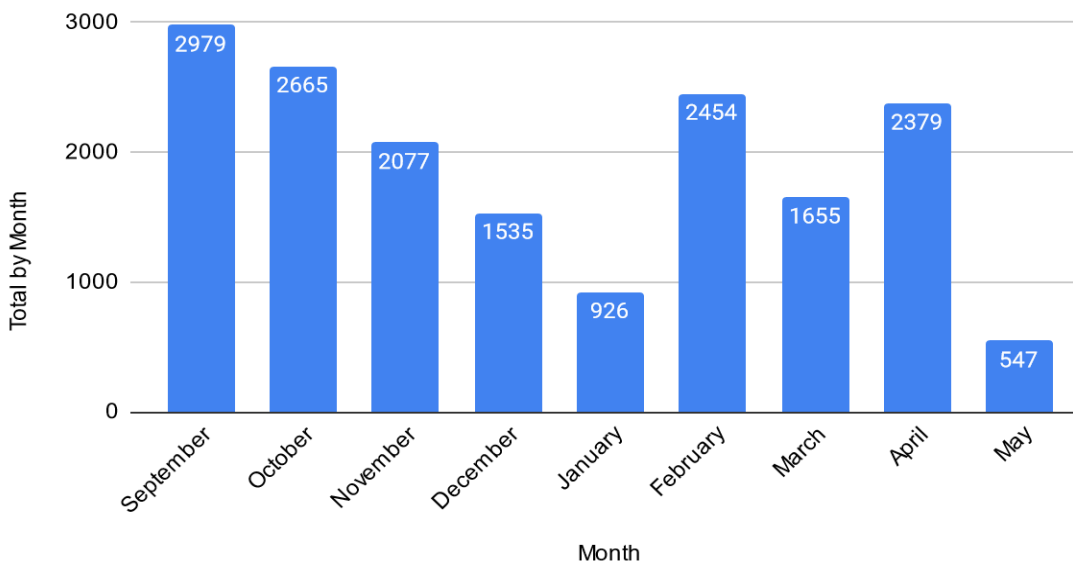
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Semester	Courses utilizing reserves	Titles on reserve
Fall 2023	31	172
Spring 2024	20	100

## Library space use

### Monthly total visitors

Total by Month vs. Month



### Room Reservations

1st Floor Library Classroom : 248 (not including librarians classes)

2nd Floor training room: 33

HillUrbina: 102

3rd Floor IT Training Room: Taken offline for IT transition team July 2023- converted to Archives Annex

Kiva: 2

## Reference

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- General Reference Requests - emails or phone call requests for help with research:
  - 151 total "Research" questions. Of these, Email: 89/Appointments: 17/Drop-In: 41/Phone: 3. Under 30 minutes: 89
- Reference Consultations - one-on-one meetings with students that last up to 60 minutes:
  - 62 lasted 30+ minutes
- Chat Reference Consultation: 203
- Archive Reference Requests:
  - 5 recorded in Gimlet

## Instruction

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- Librarians taught forty-five course-related instruction sessions, with a combined total of around 700 students.
- Librarians, the Archivist, the Gallery Director, and the Access Services Supervisor all helped to support Andrew Yang's course Library as Laboratory which was taught in the Library's classrooms in the spring semester. His students created the "[Library Leaves](#)" project which was scattered throughout our stacks, as well as [curated exhibits](#) using all of our exhibit cases.
- Faculty Orientations:
  - F'23: New Faculty Orientation (August 29); Re-Orientation for Returning Faculty (August 30); Orientation for Five College Women's Studies Research Center new fellows (September 6)
  - S'24: New Faculty Orientation (January 22)
- Student Orientations:
  - F'23: James Baldwin Scholars & Undocumented Scholars Orientation (August 30); Library Scavenger Hunt (September 5)
  - S'24: Academic Services for New Students Panel (January 22); Library Scavenger Hunt (January 23); Resource Fair (January 23)
- Media Services taught 12 technology workshops reaching 204 students;
- Advanced Media Held 17 workshops supporting 56 students for sound production, animation, videography, graphics and game design.
- Gallery:
  - 17 Class visits, with a combined reach of 278 students
  - 19 Studio Visits with student artists - 27 hours
  - 37 Office hours meetings with students - 21 hours
  - 13 Gallery events - 830 Attendance
  - 10 Division III Exhibition Instruction sessions - 12 hours

## Library Outreach/Exhibitions

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- Admissions events:
  - F'23: Accepted Students Day (October 9, March 23)
  - S'24: Accepted Students Day (virtual, March 9, March 23); Accepted Students Day Resource Fair (RCC, April 1, April 15, April 22)

Library staff participate in Admissions outreach events by tabling at resource fairs, giving tours of the Advanced Media Labs, and giving presentations to students and their families.

- CrafterDark: We hosted twenty-two CrafterDark evenings, with a total attendance of 275. We had two themed CrafterDarks in Semester 1, Taylor Swift Edition and Cozy Stress Less. These were popular events, attracting 25 and 23 respectively.
- Games Nights: We hosted a total of 19 game nights with 94 attendees, as well as one "Multiplayer Mayhem" with 25 attendees and several staff game days.
- Stress Less programming: In the Fall, we offered snacks, game night, CrafterDark, extra research help, cookie decorating, and coloring pages.
- In the Spring, we offered snacks, game night, CrafterDark, Fairy Garden Making, Therapy Dogs, and coloring pages.
- Miscellaneous:
  - Introduction to the library / tour/ video games with two high school student interns and their supervisor (Halasz, July 5)
  - Assist with Move-In Day (Aug 31)
  - Family & Friends Weekend - Mocktails & Special Collections and Gallery Reception (October 13)
  - HR Benefits Fair tabling (November 2)



# Gallery Report

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## Introduction

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The Hampshire College Art Gallery, located in the Harold F. Johnson Library, continues to be a central hub for creative expression and intellectual engagement. This year, with the new hire of Lorenzo Conte, Gallery Director, the Gallery has expanded its offerings, improved its infrastructure, and deepened its engagement with both the Hampshire College and Museums 10 communities.

## Gallery Programming and Exhibitions

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The Gallery hosted several exhibitions this year, reflecting a range of artistic practices and themes. In total, over 2,200 visitors attended these exhibitions.

- Fall 2023 Exhibition: Between Us , 550 visitors
  - This exhibition explored themes of distance, narrative, and intimacy, featuring monumental lithographs by Marisol alongside selections from the Zine Collection. The exhibition invited visitors to interact with the artworks and consider the connections between individuals and the spaces between them.
- Spring 2024 Exhibition: Mientras una Hoja Respira (While a Leaf Breathes) by Lucia Monge, 740 visitors
  - Lucia Monge's exhibition focused on plant respiration and the interconnectedness of life forms. The works were created in collaboration with other species, including fungi, algae, bacteria, and plants, emphasizing the delicate balance of life and vulnerability.
- 6 Division III Exhibitions: 725 visitors
  - Throughout the year, the Gallery hosted 6 Division III exhibitions, allowing graduating students to present their capstone projects. These exhibitions were a key component of the student's academic journey, offering them hands-on experience in curating and presenting their work in a public space.
- 2 Course-based mini exhibitions: 210 attendance
  - At the end of each semester, the Gallery hosted a Five College Advanced Studio course exhibition: Five College Advanced Studio Art Seminar: Material, Process, and Poetics HACU-0365-1 in the Fall and Advanced Architecture + Design Lab: Concentrator/Capstone Studio HACU-0307-1 in the Spring.

## Educational and Community Engagement

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The Gallery supported educational activities and community engagement through various initiatives:

- Class Visits: The gallery hosted 17 class visits, totaling 33 hours, which allowed students to engage directly with the exhibitions and collection objects. These included:
  - The Gallery Director, along with Library Director Rachel Beckwith, served as a guest critic in Thom Long's *CMYK: Graphic Design Studio* course. This included multiple class visits to develop an installation for the Library's first floor.
  - Facilitating class visits to the Gallery and providing installation guidance and oversight for the two Five College Advanced Course mini-exhibitions
  - Visits to Andrew Yang's *Library as Laboratory* course, facilitating engagement with Robert Seydel prints, and helping to install final projects in the Library's display cases.

- Studio Visits: 19 studio visits, totaling 27 hours, provided students with personalized feedback and guidance on their work.
- Office Hours: 37 scheduled office hours meetings were held, amounting to 21 hours of individual support for students.
- Gallery Events: The Gallery hosted 13 events throughout the year, with 830 participants in total. These included zine-making workshops and gallery receptions.
- Division III Group Meetings: 10 group meetings, totaling 12 hours, were held to support students in their preparation for Division III exhibitions.

## Collection Management

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This year, progress was made in managing the Gallery's collection:

- Data Cleanup: The Gallery undertook a data cleanup effort in preparation for the upcoming migration to a new database system. This included verifying and updating records to ensure accuracy and completeness.
- Framing of Marisol Lithographs: Six lithographs by the artist Marisol were professionally framed, enhancing the presentation of these important works within the Gallery's collection.

## Infrastructure and Technological Improvement

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Several improvements were made to the Gallery's infrastructure:

- Facility Upgrades: Restoration of wall spaces, improved cable management, new signage, installation of security cameras, and installation of temperature and humidity monitoring systems were completed to maintain the Gallery's environment and ensure the longevity of the artworks.
- Technology Integration: The Gallery received a \$5,000-value grant from Matterport's Exploration to Equity program, which included a high-resolution 3D imaging camera. This technology will allow the Gallery to create interactive 3D models of exhibitions, provide virtual tours, and document the exhibitions in detail.

## Student Div III Exhibition Resources

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This year, the Hampshire College Art Gallery enhanced the resources available to students preparing for exhibitions:

- Revised Handbook: The Student Exhibition Handbook was updated with new sections on Accessibility and Universal Design, ensuring inclusive exhibitions, and a Safety section that provides guidelines for safe installation and emergency procedures. The handbook also includes updated Institutional Information reflecting current policies.
- Planning Tools: A SketchUp Model of the gallery was created for students to plan their exhibitions. Additionally, a 3D scan of the gallery and new floor Plans were made available, giving students accurate tools for designing their exhibition layouts.
- Archival 3D Scanning: In 2024, the Gallery began scanning all exhibitions for archival purposes, preserving a digital work record and allowing for future reference and research. Matterport's Exploration to Equity program grant made this initiative possible.



# Archives & Special Collections

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## Archival projects

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- The Archives acquired the addition of the 3rd Floor Annex storage (previously the IT Training Room) and subsequently moved materials from the loading dock and Bradford Room to the new Annex. This space is climate and humidity controlled and therefore a huge improvement for storage of these archival collections.
- Full migration of Compass to Islandora 2 platform completed in February.
- Presentation on the history of anti-racist activism at Hampshire for Fall '23 Community Day of Learning.
- Student-led descriptions of posters and graphic design collection in ArchivesSpace.
- Student curated display case featuring the history of frisbee and the Red Scare at Hampshire.
- Student curated Hampshire Sustainability archive (materials related to the history of env. sustainability).
- Student curated postcard series, printed and shared for free with Hamp community.
- Zine Collection audit (ongoing).
- Container inventory for main archives completed working with a Simmons grad school student.
- Born-digital accessioning - thousands of files created by Communications and Media Services transferred from at-risk media to a stable RAID environment.
- Collaboration with the Managing Director of Five College Dance to collect and organize archives for the program.
- Introduction to the Barbara Mettler Papers for the visiting International Association for Creative Dance Congress.

## Archival Collections Processed

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- kara lynch papers
- Hampshire College poster collection
- Rehoused the Eqbal Ahmad papers

## Researcher visits / Reference questions

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- Eqbal Ahmad Papers - 6 academic researchers from Cambridge, Columbia, University of Amsterdam, University of Saskatchewan, and elsewhere
- 13 Students conducted research in the archives
- 11 Staff conducted research in the archives
- 89 reference questions answered via email or phone (besides the questions in Gimlet)

## Donations

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- Completed run of Hampshire Commencement Posters
- Collection of material from Student Affairs/Merrill House circa 1980-1990s
- Continued donations to the Zine Collection including from sibling collection at Barnard College
- Hampshire College Farm Center records



## Accessions

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- 23 small accessions in various formats
- People for a Socially Responsible University records
- Accruals to the Ed Dees collection (courtesy of Jarvis McCarther)
- Accruals to the Barbara Lancaster collection
- Accruals to the Hampshire College Zine Collection
- Accruals to Faculty Appointment files and Faculty Development grant proposals via Dean of Faculty office
- Accrual of Outdoor Program related materials (courtesy of Ralph Lutts)
- Accrual to Community Partnerships for Social Change material

## Digitization projects

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- Hundreds more images from the Public Relations/Communications collection (circa 1972-2015)
- Materials related to Hampshire staff unionization efforts (from Treasurer's records)
- Queer Community Alliance posters, zines, and flyers
- Hundreds of slides and images related to the history of the OPRA program (circa 1970s-1990s)
- Materials related to environmental sustainability efforts at Hampshire
- Community Council minutes (circa 1970-1972)
- Andrew Salkey papers
- Various materials related to the construction and physical history of Hampshire
- Various materials related to the history of anti-racist activism at Hampshire
- Slides and booklets from the Hampshire Gallery records

## Div IIIs added

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- 32 new DIV III added to the online collection

## Websites crawled

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- 521 Hampshire-related websites crawled

# Media Services

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## Collections Work

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- Cataloging/ organizing
  - Throughout the 2023/24 fiscal year through summer, Media Services was meticulously cataloged and the FOLIO records were updated with perfect accuracy. Before undertaking this project the records were unreliable because there were duplicate instances, items cataloged that had been long missing, and incorrect data. Now that all of the equipment in Media Services is accurate in FOLIO, Media Services staff is able to keep track of loan periods and equipment availability more efficiently. We have also implemented the use of a new interface called [Gadgets-to-Go](#) for patrons. [Gadgets-to-Go](#) is a community-facing database that uses

information from FOLIO to show patrons what is available/ in use. Patrons are urged to check this website before requesting equipment to see if the equipment they want is currently available, and it allows them to engage with our collection by learning more information about each individual item. Resource guides were updated and made available for patrons for easier access to manuals and specifications of all equipment.

- Acquisitions
  - All equipment purchases were placed after in-depth conversation with Film/ Photo faculty, Animation faculty, Advanced Media staff and taking into consideration the requests of regular borrowing students, to make sure that we are supplementing the community with quality equipment that they need to enhance their studies at Hampshire. During this FY we purchased equipment for the new Stop Motion Animation classes to supplement their class materials; it was regularly used by students all year. Four new Canon Rebel T7 DSLR Cameras were purchased to support intermediate photography students and those who are working on projects outside of class and need a digital camera for documenting work or taking video. Condenser microphones, contact mics, hydrophones, an 8 channel audio interface and two new 6 channel zoom recorders were purchased to support students working on sound design for film and recording music. New batteries, chargers, SD cards and cases were purchased for various pieces of equipment to better protect and maintain them. An upgraded GoPro was purchased and has been used by many students for DIV III work and class projects. A motorized gimbal and stabilizer vest were purchased to support students undertaking high-quality film projects (such as the Infinity broadcast club and Darwin's Kids variety show): this equipment is essential for the development of professional film shoots and gives our students necessary experience to work on productions in the film industry. Rolls of film were purchased in order to test all of the Bolex film cameras over the summer and ensure that they are in perfect working conditions for our new faculty and students.
- Learning Collaborative
  - This semester, I served as the staff coordinator for the Media and Technology Learning Collaborative. This program overlapped with my work as Media Services Associate because it gave me the opportunity to engage with the community about the urgent questions, provide information about LC grants and funding to students using our equipment to make work, and give students a platform to share this work and get feedback. As co-coordinator, I organized 4 Media and Tech gatherings throughout the year with an average of 20 attendees at each, helped coordinate informal biweekly student workshares, and teamed up with the Time and Narrative team to organize the Spring Symposium: Speculative Praxis that brought 3 guest artists to campus for an event with workshops throughout the week. I also helped with marketing for all of these events as well as designing artwork for the LC zine that was handed out to 200 incoming students.
- Gallery technology for DIV III exhibitions
  - 5 students used projectors in their exhibitions, 2 students used CRT TVs to display video, 2 students mounted flatscreen tvs to the wall, 1 student used flatscreen tvs on the floor, 3 students used audio equipment for a sound installation and required assistance mixing the sound files for optimal playback

## Advanced Media Labs

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Tours for prospective students and accepted new students have been popular and continue to see record numbers. Numerous students say the Library Media Labs tour is the reason they enrolled.

- Support for students building, photographing and editing animations continues
- Held 17 workshops supporting 56 students for sound production, animation, videography, graphics and game design
- Two in class and two external workshops on the use of AI in the library labs for approximately 32 students and one faculty
- Supported and trained users on best practices for FPH Main, and West Lecture Hall event equipment
- Met with 5 staffers ranging from Event Services to Communication and FPH on two occasions to arrange improvements to both the MLH user experience and the usability of the recorded media.
- Logged 75 visits with media lab assistants
- Provided advising and technical training for 6 music students on academic work
- Provided 16 hours of training to a total of 5 workstudy students on special assignments, such as audio support for Halloween, Spring Jam and mixer support for independent musical events
- Provided technical support for all Yurt Radio's equipment and function including website
- Provided technical support and training for Yurt Radio students
- Co-produced the Alumni Reel with the Alumni Relations department and various alumni
- Held 2 special LC coordinated events, AI for creatives and Analog Synthesis attended by approximately 50 students total
- Support for VR and game interactions in room B9 for student group The Shire
- Developed budgets and alternate budgets for maintaining the media labs
- Met monthly with commencement planning and development committee regarding A/V needs such as streaming, switching and subtitling
- Supported approximately 29 students with their 3D printing projects
- Provided 2 specialized workshops in electronics repair (one for speakers, one for amplifiers) with a total of 9 students
- Finished redesign of MLH booth with the rewiring of overhead lighting, installation of final equipment and repair of overhead speaker system
- Digitized and uploaded 37 student and institutional videos, from analog media, to Archives and Hampflix and added appropriate metadata

## Event Production

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- Event Support (including setting up for events, running sound, and documenting events)
  - Events requiring media support: 54
- Classroom calls (critical & general) responded to through Slack or other means: 20

# Staff Accomplishments

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## Committee Work

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- Hampshire
  - Disability Justice Council (Karanikis, member)
  - First Gen Network (Halasz, member)
  - IT Accessibility Working Group (Halasz, member)
  - Generative Artificial Intelligence (AI) Working Group (Halasz, Chair)
  - International Education Week Planning Committee (Halasz, member)
  - Intersectional Antiracism & Equity Working Group (Halasz, member, fall semester)
  - Learning Collaborative Media and Technology (Gelinas, staff coordinator)
  - Academic Computing & Technology Advisory Committee (Trujillo, member)
  - Academic Affairs subcommittee to the Board Of Trustees (Trujillo, staff representative)
  - Five College AI research committee workgroup (Bruner, member)
  - Commencement planning committee. (Bruner, member)
  - Digitization and Metadata Working Group for Media Services, Advanced Media Labs, Communications, and Archives (Trujillo, Gelinas, Ortiz, Bruner; members)
  - Retirement Committee (Karanikis, member)
- Five College Libraries
  - Five College Librarians Council (FCLC) (Beckwith, Chair)
  - Five College Access Committee (Karanikis; Beckwith, FCLC liaison)
  - Five College Acquisitions Committee (Bolmarcich; Beckwith, FCLC liaison)
  - Five College Archives Space Committee (Trujillo, member)
  - Five College Batch Loading Team (Bolmarcich)
  - Five College Compass Committee (Trujillo, Chair)
  - Five College Mimsy User Group and Collections Management and Access Committee (Conte, member)
  - FOLIO Coordinating Committee (Bolmarcich, for Hampshire & Discovery Comm.)
    - This new committee replaced the FOLIO Implementation Team which had managed our migration and implementation of FOLIO since 2019.
  - Five College Discovery Committee (Bolmarcich)
    - The Discovery Committee found that EBSCO was collecting patron data without appropriately informing our users; the committee and FCLC worked with EBSCO over the course of the year to change their practice, resulting in new corporate policies and a 90% reduction in patron data retention time (11 months to 1 month).
  - Five College New Discovery Layer Task Group (Bolmarcich)
  - Five College E-Resources Management Committee (Bolmarcich)
  - Innovative Learning Committee (Halasz, Chair)
  - Metadata Management Committee (Bolmarcich, member)
  - Professional Development Committee (Mackin, Co-Chair)
  - Repository Advisory Committee (Gelinas, member)
  - Resource Management Committee (Halasz, member)
  - User Experience (UX) Committee (Halasz, member)
- Museums 10
  - Museums 10 Directors Committee: (Conte, member)
- Other
  - Leadership Development Committee, Art Library Society of North America (ARLIS/NA) (Beckwith, member)

## Search Committees

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- Hampshire
  - Senior Director of CAPES (Halasz, member)

## Conferences Attended or Hosted

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Northeast OER Summit virtual conference, April 4-5 (Halasz)

The Library Collective At Sea 2024 "Make Waves! Create Change!" cruise conference, May 13-17 (Halasz)

Ebsco Summit: Charlotte, NC: September 26-28 (Beckwith): As Chair of FCLC, selected to attend Ebsco Summit on behalf of the Five Colleges

## Training

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- Mental Health first Aid training for Hampshire employees (Halasz, July 26)

## Newsletters

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- [Newsletter Issue XV](#)
- [Newsletter Issue XVI](#)
- [Newsletter Issue XVII](#)

## Publications

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- Blog Posts: 22
- Instagram:
  - 102 posts / 48 stories
  - 142 new follows
  - 675 total followers
  - 1.3k visits to our profile
  - 1.6k Reach (estimated reach "from the organic or paid distribution of [our] content, including posts and stories that were boosted", 26% increase).
- Facebook:
  - 99 posts / 0 stories
  - 30 new follows
  - 639 total followers
  - 1.2k visits to our page (increase of 184%).
  - 5.4k Reach (similar to Instagram, see above, 304% increase).
- # Libguides published or significantly updated:
  - [Common Read - Braiding Sweetgrass](#).