

Hampshire College  
Non-Exempt Payroll 2025 Dates

		Timecard Submission Deadline 1:30 PM	Timecard Approval Deadline 9:30 AM	Pay Period Start Date	Pay Period Ending	Pay Date
<b>January</b>	1	1/6/2025	1/7/2025	12/22/2024	1/4/2025	1/10/2025
	*2	1/17/2025	1/21/2025	1/5/2025	1/18/2025	1/24/2025
<b>February</b>	3	2/3/2025	2/4/2025	1/19/2025	2/1/2025	2/7/2025
	4	2/17/2025	2/18/2025	2/2/2025	2/15/2025	2/21/2025
<b>March</b>	5	3/3/2025	3/4/2025	2/16/2025	3/1/2025	3/7/2025
	6	3/17/2025	3/18/2025	3/2/2025	3/15/2025	3/21/2025
<b>April</b>	7	3/31/2025	4/1/2025	3/16/2025	3/29/2025	4/4/2025
	8	4/14/2025	4/15/2025	3/30/2025	4/12/2025	4/18/2025
<b>May</b>	9	4/28/2025	4/29/2025	4/13/2025	4/26/2025	5/2/2025
	10	5/12/2025	5/13/2025	4/27/2025	5/10/2025	5/16/2025
	*no benefits *11	5/23/2025	5/27/2025	5/11/2025	5/24/2025	5/30/2025
<b>June</b>	12	6/9/2025	6/10/2025	5/25/2025	6/7/2025	6/13/2025
	13	6/23/2025	6/24/2025	6/8/2025	6/21/2025	6/27/2025
<b>July</b>	14	7/7/2025	7/8/2025	6/22/2025	7/5/2025	7/11/2025
	15	7/21/2025	7/22/2025	7/6/2025	7/19/2025	7/25/2025
<b>August</b>	16	8/4/2025	8/5/2025	7/20/2025	8/2/2025	8/8/2025
	17	8/18/2025	8/19/2025	8/3/2025	8/16/2025	8/22/2025
<b>September</b>	*18	8/29/2025	9/2/2025	8/17/2025	8/30/2025	9/5/2025
	19	9/15/2025	9/16/2025	8/31/2025	9/13/2025	9/19/2025
<b>October</b>	20	9/29/2025	9/30/2025	9/14/2025	9/27/2025	10/3/2025
	21	10/13/2025	10/14/2025	9/28/2025	10/11/2025	10/17/2025
	*no benefits *22	10/27/2025	10/28/2025	10/12/2025	10/25/2025	10/31/2025
<b>November</b>	23	11/10/2025	11/11/2025	10/26/2025	11/8/2025	11/14/2025
	24	11/24/2025	11/25/2025	11/9/2025	11/22/2025	11/28/2025
<b>December</b>	25	12/8/2025	12/9/2025	11/23/2025	12/6/2025	12/12/2025
	*26	12/17/2025	12/18/2025	12/7/2025	12/20/2025	12/26/2025

\* Deadline(s) and/or pay date has been modified due to holiday

Trixie to complete

\*3rd pay check No Benefits taken out